

STRAWBERRY FEST & APPLE FEST - COLDWATER, MI

Business Name: _____
 Contact Person: _____
 Address: _____ City: _____ State: _____ Zip: _____
 Phone: _____ E-Mail: _____ (We use email to communicate to vendors.)

FOOD & DRINK VENDOR REGISTRATION INFORMATION

| | | |
|---|---|-------------------------|
| <p>Which Festival are you applying for? (Check One)</p> <p><input type="checkbox"/> Strawberry Fest June 15, 2024 9:00 AM - 3:00 PM</p> <p><input type="checkbox"/> Apple Fest September 21, 2024 9:00 AM - 3:00 PM</p> <p>Registration fees cover one 10' x 10' space. How many spaces are you requesting?</p> <p>Strawberry Fest: _____ Apple Fest: _____</p> <p>What payment methods do you accept? Check all that apply.</p> <p><input type="checkbox"/> Cash <input type="checkbox"/> Card <input type="checkbox"/> Check <input type="checkbox"/> Payment Service Apps (i.e. Venmo/Paypal): _____</p> <p>Please describe the booth and products/services that will be featured. What booth/stand requirements do you have? Be sure to include electrical needs here.</p> <p>_____</p> | <p>Registration Fees</p> <p>Strawberry Fest Fee - before June 1st - \$50.00 <input type="checkbox"/></p> <p>- after June 1st - \$75.00 <input type="checkbox"/></p> <p>Apple Fest Fee - before Sept. 1st - \$50.00 <input type="checkbox"/></p> <p>- after Sept. 1st - \$75.00 <input type="checkbox"/></p> <p>Will you be using a tent or awning? <i>Please note that only 10 x 10 tents will be accepted.</i></p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> | <p>Check One</p> |
|---|---|-------------------------|

Special Requests: _____

Registration fees are non-refundable upon acceptance. Due to the limited space for food vendors, registration fees will be returned to those not confirmed for the event.

RULES & REGULATIONS

Food & Beverage vendors must apply for a Food License with the Branch County Health Department two weeks before the event. The Branch County Health Department is located at 570 N. Marshall Rd. Coldwater, MI 49036. They can be reached at (517) 279-9561 ext. 109. Food and Drink vendors must provide sufficient trash receptacles for their waste. Vendors must provide separate and proper disposal methods of grease. The City will provide picnic tables and trash receptacles in the general eating areas. Set up time is 6:30 - 9:00 AM. All vehicles must be moved by 8:45 AM. Stakes are not permitted for tents or awnings. Must include a picture of booth(s) with registration form. Vendors are responsible for any and all necessary licensing (if required) for their products offered. The festival is held rain or shine. Vendors may not begin to tear down until 3:00 PM and all booths must be tore down by 5:00 PM. Treat all City event staff and volunteers with respect. The City reserves the right to ask a vendor to remove themselves from the festival and/or not return to a Coldwater festival if these rules and regulations are not followed.

I have read and understand the rules and regulations Signature: _____

NEXT STEPS

Attach a menu to this application. Attach a photo of your booth. Mail completed registration form with check or credit card information payable to: City of Coldwater, 1 Grand Street, Coldwater, MI 49036 ATTN: Recreation Department

Card Type (Circle One): Visa | Discover | Mastercard

Card Number: _____

Cardholder First & Last Name: _____

Exp. Date: ____/____/____ CVC 3-Digit on Back: _____

Cardholder Address: _____

Cardholder City: _____

Cardholder State/Providence: _____

Cardholder Zip: _____ Cardholder Country: _____

QUESTIONS? Contact the Event Coordinator
 Mariah Welke | mwelke@coldwater.org

INTERNAL PURPOSES ONLY

Date Rec'vd: _____ Date Entered: _____

Payment Rec'vd (Date): _____

Payment Type (Circle One): Cash | Card | Check

Credit Card Confirmed: _____

Check Number: _____

Payment Amount (\$): _____

Paid? Y N NOTES: _____

Approved? Y N _____

Photo of Booth? Y N _____

Menu? Y N Emailed: _____

